

Report: Eligibility and Enrollment



Report	Description	Frequency	REQUIRED ACTION
Eligibility & Enrollment Feedback Request by Plan	<p>Provides detail on employees who are currently going through the eligibility tracking and automatic enrollment process.</p> <p>You can view the list of employees for awareness:</p> <ul style="list-style-type: none"> • who is going through automatic enrollment • if their information is being entered into PSW in a timely manner to ensure the service runs correctly <p>Generally, employees should be automatically enrolled within 35-50 days of their hire / rehire date or on their plan entry date, if later.</p> <p>If the automatic enrollment date falls outside of that framework, this could point to a late plan entry which may be subject to correction.</p>	Produced bi-weekly	View monthly (informational) Research if enrollment dates are delayed